

MINUTES OF FEBRUARY 10, 2021

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT**  
817 Colorado Avenue, Suite 201  
Glenwood Springs, Colorado

1. **Call to Order at 9:03 am.**

2. **Roll called by Administrative Assistant:**
- |  |
|--|
| Director Gregg Rippy, Present  |
| Director Mike Samson, Present  |
| Director Steve Rippy, Present  |
| Andrew Gorgey, General Counsel   |
| Barbara Gold, Administrative Assistant                                     |
| Ben Mendenhall, Public Trust Advisors                                      |
| Brett Lear, Executive Director, Garfield County<br>Public Library District |
| Jennifer Casselman, Citizen, 9:20 a.m.                                     |
- Quorum established.  
Also in attendance:
- Via Zoom:

3. **Additions or Changes to Agenda.**

Motion to take up 10.a.ii and 10.b following agenda item 5 by Director Samson, second by Director S Rippy, PASSED vote of 3-0.

4. **Approval of Minutes.**

- a. January 13, 2021

MOTION to approve by Director Samson, second by Director S Rippy, PASSED vote of 3-0.

5. **Consent Calendar.**

- a. Approve Expenses

MOTION to approve by Director Samson, second by Director S Rippy, PASSED vote of 3-0.

- b. Request for Payment

i. 19-ST-02; Garfield County Housing Authority; Valley Senior Housing / Center; \$75,000.00

ii. 20-SM-01; Town of Carbondale; Gianinetti Park Playground; \$25,000.00

iii. 19-FT-06; Town of Parachute; Splash Pad Cottonwood Park Phase II; \$36,333.44; forfeited \$33,666.56

- c. Request to Authorize President to Transfer Funds; Project Account Balance \$4,963.72, Total Requested Payments \$136,333.44, Suggested Transfer \$136,000.00; total forfeited \$33,666.56. General Discussion; MOTION to approve Consent Calendar Expenses only with Request(s) for Payments and transfer authorization moved to Agenda Item 8 by Director Samson, second by Director S Rippy, PASSED vote of 3-0.

**\*\*Pursuant to motion in agenda item 3, the Board took up New Business agenda items 10.a.ii 20-SM-06; Town of Parachute; Storage Building; request for extension and 10.b. 14-ST-01; Garfield County Public Library District; Rifle Branch Meeting Room at this time. See below for details.**

6. **Comments from Public on Items Not Scheduled on the Agenda.**

\*\* Via Zoom at 9:20 a.m., citizen Jennifer Casselman (public) joined the meeting. She missed the discussion regarding item 10.b. 14-ST-01, Garfield County Public Library; Rifle Branch Meeting Room. She asked the Directors what their decision was. Director Samson explained the library's request, the Directors' discussion, and the reasoning underlying the decision.

**7. Reports or Updates.****a. Financial Reports**

General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept Financial Reports by Director S Rippy, second by Director Samson, PASSED vote of 3-0.

**b. Correspondence**

Town of Parachute had advised they would submit request for final payment in 19-FT-06; multiple emails requesting information about current grant cycle, all responded to; communication from Kevin Hettler of Garfield County Public Library District; Mountain West regarding workers compensation audit; inquiry from President Rippy regarding Weld County recently receiving \$1 million in FML funds, General Counsel follow up with Weld County Attorney, who confirmed these were not a new source of funds, but a transfer from the Weld County FMLD to Weld County with funds to be used for roads and water quality testing.

**c. Staff Reports****i. Administrative Assistant to the Board.**

Email communication from Public Trust Advisors notifying of new president Todd Alton; New Castle email regarding grant cycle, and several other inquiries; Department of Treasury audit request to be signed by President; 2<sup>nd</sup> Amended 2020 Budget has been filed with DOLA; Board directs Administrative Assistant to send reminder emails to grantees reaching completion dates.

**ii. General Counsel.**

Team meetings were held 1/21 and 2/4; Spring grant applications posted timely; Grantee of the Year plaque distribution underway; thank you to Board for attorney registration; attended free CLEs through Faculty of Federal Advocates; BOCC has approved, signed resolution re-appointing Director Mike Samson to the FMLD board for a three-year term through January 15, 2024.

**8. Items Removed From Consent Calendar.****5. Consent Calendar****b. Request for Payment**

- i. 19-ST-02; Garfield County Housing Authority; Valley Senior Housing / Center; \$75,000.00
- ii. 20-SM-01; Town of Carbondale; Gianinetti Park Playground; \$25,000.00
- iii. 19-FT-06; Town of Parachute; Splash Pad Cottonwood Park Phase II; \$36,333.44; forfeited \$33,666.56

- c. Request to Authorize President to Transfer Funds; Project Account Balance \$4,963.72, Total Requested Payments \$136,333.44, Suggested Transfer \$136,000.00; total forfeited \$33,666.56. General Discussion; MOTION to approve Requests for Payment and authorize President to transfer \$136,000.00 by Director Samson, second by Director S Rippy, PASSED vote of 3-0.

**9. Unfinished Business.**

None

**10. New Business.****a. Grant Issues & Updates**

- i. 20-SM-06; Town of Parachute; Storage Building; request for extension  
MOTION to approve extension 180 days by Director Samson, second by Director S Rippy, PASSED vote of 3-0.



- ii. 14-ST-01; Garfield County Public Library District; Rifle Branch Meeting Room  
**Heard after agenda item 5.** Board hears explanation of change of use from Executive Director Brett Lear; General Counsel advises Board of Grant Agreement remedies; general discussion; MOTION to approve repurposing of classroom to office space by Director Samson, second by Director S Rippy, PASSED vote of 3-0.
- b. Investment Policy Review; Ben Mendenhall, Public Trust Advisors  
**Heard after agenda item 5.** Ben Mendenhall suggests addition of language to 5.a. to allow other types of investments; general discussion; Board directs General Counsel to communicate further with Mr. Mendenhall and present possible language changes based on §§ 24-51-206 and 24-75-601 C.R.S. Matter to be taken up again at March regular meeting.
- c. Election of Officers
  - i. Director Samson nominates Gregg Rippy for President, S Rippy seconds; Gregg Rippy accepts nomination; PASSED vote of 3-0; Gregg Rippy elected President for a one-year term. MOTION to elect repurposing of classroom to office space by Director Samson, second by Director S Rippy,
  - ii. Director Samson nominates Steve Rippy for Secretary, G Rippy seconds; Steve Rippy accepts nomination; PASSED vote of 3-0; Steve Rippy elected Secretary for a one-year term.

**11. Other Business.**

Director Samson reported that during recent joint meetings with New Castle Town Council and the Rifle City Council, he advised both municipalities of the significant decrease in the distribution the District received from DOLA in 2020, and that the 2021 distribution could be even lower. President Rippy reported that Glenwood Springs experienced only a 5% reduction in sales taxes in 2020, better than expected given the pandemic.

**12. Executive Session**


None

**13. Next Meeting.**

**Wednesday, March 12, 2021, 9:00 a.m. - District Office**

**14. Adjourn.**

Adjourned at 10:25a.m.

  
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Steve Rippy, Secretary

4-14-21  
\_\_\_\_\_  
Date