

MINUTES OF DECEMBER 9, 2020

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT

817 Colorado Avenue, Suite 201

Glenwood Springs, Colorado

1. **Call to Order at 9:03 am.**
2. **Roll called by Administrative Assistant:**

Director Gregg Rippy, Present Director Mike Samson, Present Director Steve Rippy, Present Quorum established. Also in attendance: Andrew Gorgey, General Counsel Barbara Gold, Administrative Assistant Zoom, then in person at 9:36 a.m. Chief David Blair; Grand Valley Fire Protection District	
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3. **Additions or Changes to Agenda.**
 - a. 5.b.iii: 19-FT-01; Battlement Mesa Metropolitan Dist; Water Service Line Replacements; \$50,000.00. Suggested Transfer from ColoTrust increased to \$190,000.00.
 - b. 10.a.iv: 19-ST-02; Garfield County Housing Authority; Valley Senior Housing Renovation; Request for Extension.
Motion to make additions to 5.b.iii and 10.a.iv agenda items by Director S Rippy, Second by Director Samson, PASSED vote of 3-0.
4. **Approval of Minutes.**
 - a. November 18, 2020
MOTION to approve by Director Samson, second by Director S Rippy, PASSED vote of 3-0.
5. **Consent Calendar.**
 - a. Approve Expenses
 - b. Request for Payment
 - i. 2019 Grantee of the Year; Garfield County School District #16; \$5,000
 - ii. 20-ST-02; Colorado River Fire Protection District; SCBA Compressor Replacement; \$54,752.60, with \$9,247.40 to forfeited grants
 - iii. 19-J-02; GVFPD; Radio Replacement / Upgrade; \$82,500.00; Payment Option 2
 - iv. 19-FT-01; Battlement Mesa Metropolitan Dist (See Item 3.a. above); Water Service Line Replacements; \$50,000.00. Increase suggested transfer from ColoTrust to \$190,000.00
 - c. Request to Authorize President to Transfer Funds; Project Account Balance \$6,853.93, Total Requested Payments \$192,0252.60, total to forfeited grants \$9,247.40; Suggested Transfer \$190,000.00. General Discussion; MOTION to approve Consent Calendar, including Expenses, Request(s) for Payments, and to authorize President to transfer \$190,000.00 from ColoTrust account to Project account by Director Samson, second by Director S Rippy, PASSED vote of 3-0. Note: See Item 9.b. below, which modifies this motion.
6. **Comments from Public on Items Not Scheduled on the Agenda.**

None
7. **Reports or Updates.**
 - a. Financial Reports
General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept Financial Reports by Director S Rippy, second by Director Samson, PASSED vote of 3-0.
 - b. Correspondence

c. Staff Reports

i. Administrative Assistant to the Board.

Regarding 2021 Awards Luncheon, which has been cancelled, Administrative Assistant has prepared individual boxes to be distributed to all 2020 Grantees. Boxes contain edible bouquets, plaques, and letter from the Board of Directors. Morgridge Commons and Grand River Hospital have been notified, lunch reservations cancelled.

ii. General Counsel.

Team meetings were held November 23 and December 3; Administrative Assistant filed 2021 Budget and 2020 Amended Budget with DOLA, who accepted both; General Discussion on changes to 2020 Amended Budget by grant payments authorized today; Board directs staff to publish notice for January budget hearing and prepare a 2020 Second Amended Budget; Garfield County BOCC Resolution to reappoint Commissioner Mike Samson to District Board will be heard

8. Items Removed from Consent Calendar.

None

9. Unfinished Business.

a. Review of Professional Services and Contracts

i. Insurance (Colorado Special Districts / Mountain West) 2021 Renewals

MOTION to approve insurance documents with authority to President to sign by Director Samson, second by Director S Rippy, PASSED vote of 3-0.

- b. Transfer 10% DOLA distribution for administrative costs (\$65,679.80; \$63,179.80 to admin account, \$2,500.00 to petty cash account). Recommended ColoTrust transfer including grant requests is \$256,000.00. MOTION to approve transfer of \$256,000.00 from ColoTrust to Project Account, then to transfer \$2,500.00 from Project Account to Petty Cash Account, and \$63,179.80 from Project Account to Administrative Cost Account, balance to remain in Project Account for project expenses authorized in Item 5.c. above by Director Samson, second by Director S Rippy, PASSED vote of 3-0. Note: Motion modifies authority granted in Item 5.c. above.

Recess 9:32 am

Back on Record 9:36 am; Chief David Blair of Grand Valley Fire Protection District has joined the meeting in person.

c. 2020 Grantee of the Year

Discussion and recommendations from staff. MOTION to award the 2020 Grantee of the Year to 19-J-02 recipients Grand Valley Fire Protection District, Carbondale & Rural Fire Protection District, Colorado River Fire Protection District, and Glenwood Springs Fire Protection District for Radio Replacement / Upgrade project by Director Samson, second by Director S Rippy, PASSED vote of 3-0. Edible bouquet, letter from the Board of Directors, and Grantee of the Year instructions presented to Chief David Blair as representative for joint recipients. Administrative Assistant to order four individual plaques and arrange distribution to recipients.

10. New Business.

a. Grant Issues & Updates

i. 19-FT-06; Town of Parachute; Cottonwood Park Splash Pad Phase II; modification

General Counsel advises Board that a review of the three grants involved in this project will take time and possible discussion with Parachute financial manager; Board authorizes General Counsel to request Town to attend Board meeting if needed. Item continued to January agenda.

ii. 20-FT-05; Town of Silt; 7th Street Improvements; request for modification.

Discussion; MOTION to approve reduced project scope by Director Samson, second by Director S Rippy, PASSED vote of 3-0. General Counsel will notify Town of Silt

- iii. (Addition) 19-ST-02; Garfield County Housing Authority; Valley Senior Housing Renovation; Request for Extension. MOTION to approve extension to August 1, 2021, by Director Samson, second by Director S Rippy, PASSED vote of 3-0. General Counsel to notify grantee.

11. Other Business.

President Rippy reports update on joint breaker box alterations; Administrative Assistant requests permission to attend next meeting via Zoom, Board grants request.

12. Executive Session

None

13. Next Meeting.

Wednesday, January 13, 2021, 9:00 a.m. - District Office

14. Adjourn.

Adjourned at 10:05 a.m.



Steve Rippy, Secretary



Date

