

MINUTES OF APRIL 14, 2021

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 Colorado Avenue, Suite 201
Glenwood Springs, Colorado**

1. Call to Order at 9:02 am.

2. Roll called by General Counsel:

Quorum established.
Also in attendance:

Director Gregg Rippey, Present
Director Mike Samson, Present
Director Steve Rippey, Present
Andrew Gorgey, General Counsel
Barbara Gold, Administrative Assistant, VIA ZOOM

3. Additions or Changes to Agenda.

General Counsel proposes the Amended Agenda be accepted with addition of 5.b.iv 19-J-02; Radio Upgrades; Grand Valley Fire Protections Dist; \$64,459.00, forfeited \$18,041.00. Increasing the amount to be transferred from ColoTrust to \$111,000.00 and total forfeited to \$18,041.00
MOTION to accept the Amended Agenda as proposed by Director Samson, second by Director S Rippey, PASSED vote of 3-0.

4. Approval of Minutes.

a. March 10, 2021

MOTION to approve by Director Samson, second by Director S Rippey, PASSED vote of 3-0.

5. Consent Calendar.

a. Approve Expenses

b. Request for Payment

i. 20-SM-03; Security Camera System Upgrades; Garfield #RE-2 School District; \$21,504.00

~~ii. 20-SM-02; Career Pathway Center Renovation; Colorado River BOCES; \$25,000.00 (request withdrawn)~~

iii. 20-SM-05; Secure Evidence Storage Facility; Town of New Castle; \$25,000.00

iv. 19-J-02; Radio Upgrades; Grand Valley Fire Protections Dist; \$64,459.00, forfeited \$18,041.00

c. Request to Authorize President to Transfer Funds Project Account Balance \$3,093.53, Total Requested Payments \$46,504.00, Suggested Transfer \$111,000.00; total forfeited \$18,041.00

General Discussion; General Counsel advises addition of ImageNet and Century Link bill on updated report; MOTION to approve Consent Calendar, including Expenses, Request(s) for Payments, and to authorize President to transfer \$111,000.00 from ColoTrust account to Project account by Director Samson, second by Director S Rippey, PASSED vote of 3-0.

6. Comments from Public on Items Not Scheduled on the Agenda.

None in person or remotely by Zoom.

7. Reports or Updates.

a. Financial Reports

General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept current Financial Reports and March Financial Reports by Director S Rippey, second by Director Samson, PASSED vote of 3-0.

- b. Correspondence
Administrative Assistant received notice from ColoTrust that a new investment option is available; Michael Lowe of BOCES emailed Administrative Assistant re: 20-SM-02 - Final Report to be submitted prior to next meeting; the five outstanding mini grants from Spring 2020 Grant Cycle have all been addressed, including two requests for extensions.
- c. Staff Reports
 - i. Administrative Assistant to the Board.
ColoTrust communicated that there are positive farm economic reports; Administrative Assistant contacted QuickBooks and several other QB pros regarding the loss of data issue caused by a recent QB update, all data has been reconstructed; QB subscription that was in previous Administrative Assistant's name has been cancelled and new subscription has been created in current Administrative Assistant's name and payment information has been resolved, February data has been reconstructed. GCFMLD books all correct and up to date.
 - ii. General Counsel.
Summary of QB issues; team meetings were held March 19 and April 8; Administrative Assistant transmitted Dept of Treasury audit signed by Secretary; discussion re: costs to add slide show functionality to website, Directors decline; thanks to President for making ColoTrust transfer; President Rippey responded to request from Western Energy Alliance, who never returned contact; Administrative Assistant exchanged Board Member information with Mesa County FMLD; attended CLEs; Grantee of the Year Plaques still to be distributed; insurance policy for liability and work compensation has been received; Administrative Assistant replied to a second Unemployment Insurance fraud notice.

8. Items Removed From Consent Calendar.

None

9. Unfinished Business.

- a. Investment Policy and Resolution 2021-03
General discussion; MOTION to accept revised Investment Policy and Resolution by Director Samson, second by Director S Rippey, PASSED vote of 3-0.

10. New Business.

- a. Grant Issues & Updates
 - i. 20-SM-04; Sayre Park Improvements; City of Glenwood Springs; request for extension MOTION to approve request for extension to October 1, 2021, from City of Glenwood Spring by Director Samson, second by Director S Rippey, PASSED vote of 3-0.
 - ii. 20-SM-09; Irrigation Telemetry Project; Town of Silt; request for extension
General discussion; Board takes no action as extension request falls within allowed time.
- b. Review of Resolutions; 12-05, Organization and Procedure of the GCFMLD, 20-02 Corona Virus Emergency Meeting Procedures. 4-8-20
General discussion; Board directs General Counsel to review Organization and Procedure Resolution to allow virtual appearances and other possible changes negating need for a renewed Emergency Meeting Procedure resolution; Administrative Assistant suggests the website be updated to include a direct Zoom link for public ease of access, Directors agree.
- c. 2020 Audit Preparation
General discussion; Administrative Assistant has audit tentatively scheduled for June 4; General Counsel presents Audit Letter and Bank Authorizations to be signed by President MOTION for President to sign audit forms by Director S Rippey, second by Director Samson, PASSED vote of 3-0.

d. 2021 Spring Grant Program

General Counsel provides overview of scoring matrix indicating applications Director Samson and S Rippy abstained from scoring; Discussion of applications and available funds for grants. MOTION to approve funding for the 2021 Spring Cycle Mini Grant applications as listed herein except Garfield County Communications Authority (\$25,000) by Director Samson second by Director G Rippy, PASSED vote of 2-0, Director S Rippy abstention. MOTION to approve \$25,000.00 in funding for the Garfield County Communications Authority as listed by Director S Rippy, second by Director G Rippy, PASSED vote of 2-0, Director M Samson abstention.

Awards in the Mini Grant Program:

Battlement Mesa Metropolitan District	Water Service Replacement	\$24,960.00
Garfield County Communications Auth	Service Monitor	\$25,000.00
Garfield County Housing Authority	ADA Unit Renovation	\$25,000.00
Town of New Castle	South Alley Fence Replacement	\$24,972.00
Town of Parachute	Dump Truck	\$25,000.00
Town of Silt	Police Vehicle	\$25,000.00
Silt Water Conservancy District	John Deere Tractor	\$15,437.00

Total grants approved and awarded from both motions is \$165,369.00 (grant cycle was open to mini grant applications only, no traditional grants awarded). General Counsel will prepare press release.

11. Other Business.

General discussion. Annual Awards Luncheon to resume in January, 2022. Director Samson comments that anticipated DOLA distribution for 2021 will be similar or less than the \$665,000 received in 2020, and suggests possible future actions for Board, which were discussed. President Rippy notes existence of the GCFMLD assists Garfield County by avoiding PILT offset. General Counsel states current regulatory climate that is impacting production may be temporary, cyclical.

12. Executive Session

None

13. Next Meeting.

Wednesday, May 12, 2021, 9:00 a.m. - District Office

14. Adjourn.

Adjourned at 9:59 a.m.


Steve Rippy, Secretary

5/12/21
Date