

MINUTES OF JUNE 14, 2023

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT

817 Colorado Avenue, Suite 201

Glenwood Springs, Colorado

1. Call to Order at 10:00 a.m.

- 2. Roll called by Administrative Assistant:** Director Gregg Rippy, Present
Director Mike Samson, Present
Director Steve Rippy, Present
Andrew Gorgey, District Counsel
Stefanie Davis, Administrative Assistant
Sheana Fedirko, Balanced Books & Accounting
Cheryl Strouse, GCHA Executive Director
- Quorum established.
Also in attendance:

3. Additions or Changes to Agenda.

General Counsel Gorgey recommended that item 8(a)(ii) be advanced in the agenda.

MOTION to move agenda item 8(a)(ii) before "Staff Reports" by Director Samson, second by Director S. Rippy, PASSED vote 3-0.

4. Consent Calendar.

- a. Approval of Minutes: May 10, 2023

MOTION to approve Consent Calendar by Director S. Rippy, second by Director S. Samson, PASSED vote of 3-0.

5. Comments from Public on Items Not Scheduled on the Agenda.

None.

6. Unfinished business (Item 8(a)(ii) on the posted agenda)

- a. 21-SM-03; Garfield County Housing Authority; Senior Housing ADA Unit #104 Renovation

Garfield County Housing Authority (GCHA) Executive Director Cheryl Strouse reported on the progress of 21-SM-03; Garfield County Housing Authority; Senior Housing ADA Unit #104 Renovation. A new building inspector from the Town of Parachute defined this project as new construction, because no one has occupied Unit #104 for seven years. Fire sprinklers need to be replaced for the entire building, not just for this one unit, and new architectural drawings were required. The GCHA has submitted the new plans to the building inspector, who will hopefully be issuing a building permit in the near future. This new permitting process and scope of work changes what was described in the original grant application.

The Directors discussed extending the deadline to complete the project. The Directors have already extended the deadline twice, and the project is now 14 months beyond its original completion date. Director Rippy suggested the Directors approve a third extension of the deadline. Director Samson suggested Ms. Strouse call Parachute Town Manager Travis Elliott to check the status of the building permit. Mr. Gorgey sent an email to Mr. Elliott, letting him know Ms. Strouse would be calling him.

MOTION to extend the deadline for 21-SM-03 until December 31, 2023, by Director Samson, second by Director S. Rippy. PASSED vote of 3-0.

7. Staff Reports.

- a. Financial Reports
 - i. Financial Overview
 - ii. Bank Activity
 - iii. Current Expenses
 - iv. Budget to Actual
General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved.
 - v. Open Grants Report
 - vi. Requests for Payment
 - 1. 22-ST-02; Colorado River BOCES; EPIC Program; \$100,000
 - 2. 22-FM-04; Town of New Castle; Facility Security Upgrades; \$25,000
 - 3. 22-FT-01; Colorado River BOCES; EPIC Tiny Home Truck and Trailer; \$64,191.00.
 - 4. 22-FM-06; Town of Parachute; Police Vehicle; \$25,000
 - vii. Request to Authorize President to Transfer Funds; Total Requested Payments \$214,000.00 with \$5,809.00.00 to Forfeited Grants.

MOTION to approve Requests for Payment and Authorization for the President to transfer funds by Director Samson, second by Director S. Rippy; PASSED vote of 3-0, with the condition that staff not release payments to BOCES until BOCES submits all documentation required by the District.

MOTION to approve Financial Reports as presented, subject to audit funds by Director Samson, second by Director S. Rippy; PASSED vote of 3-0.

- b. Correspondence
 - i. Garfield County Detox Center
District Counsel Gorgey reported that Garfield County Commissioner Tom Jankovsky and Debbie Wilde, a consultant for the City of Glenwood Springs, reached out to him by phone on June 6, 2023, regarding the need for a social withdrawal management center (aka detox center) in Garfield County. This has been a community need for many years. Mind Springs Health has apparently leased private property in Glenwood Springs for this purpose. They asked if this project would be eligible for FML funding. Because Mind Springs is a nonprofit corporation and not a political subdivision of the state, they are not eligible to receive FML funds directly, particularly not for capital improvements on private property. The political subdivisions that would likely use Mind Springs' treatment services, however, are eligible to receive FML funds, and the public health programing itself could likely be funded with FML funds.

Following discussion, the Directors agreed that this project would require a governmental entity, or governmental entities acting jointly through an intergovernmental agreement, as the applicant, and further that grant funds would be used for public programming or services, and not for capital improvements on private property for the benefit of a nonprofit corporation or a private individual, company, or corporation. The Board directed District Counsel Gorgey to send a letter in response to Commissioner Jankovsky and Debbie Wilde regarding the Board's views.

b. Administrative Assistant to the Board

Ms. Davis reported that the lease for our copier (LEAF) is up for renewal. It will be renewed for three years at a lower monthly rate. The Board directed Administrative Manager Andrew Gorgey to sign the lease renewal, and all such documents going forward.

c. District Counsel

Mr. Gorgey and Ms. Davis held regular team meetings on May 22 and June 8. Mr. Gorgey and Ms. Davis also scheduled and held a work session on June 13. They are working together to upgrade the audio and video quality of the GCFMLD's regular meetings, held also via videoconference, so remote attendees and presenters and those present in the meeting room can all see and hear each other clearly. Ms. Davis already purchased a new video screen, in use today, and ordered an upgraded microphone and camera. Staff have had this goal for a long time, and the efforts are a major upgrade.

Mr. Gorgey reminded the Directors that the Annual Awards Banquet will be on January 19, 2024, at CMC's Morgridge Commons. The administrative staff also reset and prioritized their goals for smoother operations.

Mr. Gorgey requested the Directors reschedule the Regular Meeting in July, because he has a schedule conflict. Discussion.

MOTION by Director S. Rippey, second by Director Samson to move the July meeting date from July 12 to July 19 at 9:00 a.m.

8. Items Removed from Consent Calendar.

None.

9. Unfinished Business

i. 20-ST-03; CSU Extension; Garfield County Education Center

Director Samson proposed that the Board communicate to the CSUE regarding their grant, which was awarded three years ago and has received two deadline extensions.

Director Samson will advise Carla Farrand, Director of CSU Extension, to submit a status report to the Board as to the viability of the project going forward, due by August 1. If CSUE were to forfeit the funds, they would be eligible to apply for this project in the future.

ii. 23-ST-07; Town of Silt; Water Treatment Plant Replacement

President Rippy and District Counsel Gorgey followed up with Town Manager Jeff Layman. Mr. Layman communicated FML grant funds would not be used for planning or design, but instead would be used entirely for constructing the project. He further updated the Board regarding the status of Silt's application to various state and local infrastructure programs, and that a meeting regarding the state's revolving loan fund will be held June 15. Silt expects to know how much loan funding it will receive on June 15, and has until mid-September to decide how much to borrow. Based on these representations, the Directors authorized President Rippy to sign the grant agreement.

10. New Business

i. SIPA Micro-Grant Application and other funding for HB21-1110

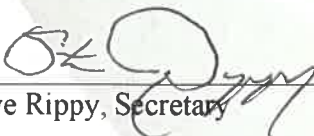
Ms. Davis reported that SIPA (Statewide Internet Portal Authority) is offering mini grants up to \$6,500 that can be applied toward consulting services required for compliance with HB21-1110 regarding website under the Colorado Anti-discrimination Act. Ms. Davis is authorized to submit a grant application by the July 14 deadline. Similarly, Ms. Davis is authorized to pursue a grant through the Special District Association of Colorado for the same purpose. Mr. Gorgey to give input and assistance on both applications as needed.

MOTION by Director Samson to approve staff to apply for these two grants, with funds to be put toward FMLD's compliance with HB21-1110, second by Director S. Rippy. PASSED vote of 3-0.

11. Next Meeting: Wednesday, July 19, at 9:00 a.m. in the District Office

12. Adjourn.

Meeting adjourned at 11:43 a.m. The Directors and staff adjourned to Juicy Lucy's, 308 7th St., Glenwood Springs, CO, for their anniversary luncheon.


Steve Rippy, Secretary

7-19-23
Date