

MINUTES OF JANUARY 27, 2023

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 Colorado Avenue, Suite 201
Glenwood Springs, Colorado

1. Call to Order at 9:15 a.m.

Note: Meeting was held in the Meadow Lake Room at Grand River Health, 501 Airport Rd., Rifle, CO, in advance of the 2023 Annual Awards Luncheon on site.

- 2. Roll called by Administrative Assistant:** Director Gregg Rippy, Present
Director Mike Samson, Present
Director Steve Rippy, Present
Andrew Gorgey, General Counsel
Stefanie Davis, Administrative Assistant
Sheana Fedirko, Balanced Books & Accounting

Quorum established.
Also in attendance:

3. Additions or Changes to Agenda.

None.

4. Consent Calendar.

- a. Approval of Minutes: December 14, 2022

MOTION to approve by Director S. Rippy, second by Director Samson, PASSED vote of 3-0.

5. Comments from Public on Items Not Scheduled on the Agenda.

None.

6. Staff Reports.

- a. Financial Reports

- i. Financial Overview
ii. Bank Activity
iii. Current Expenses
iv. Requests for Payment

1. 22-SM-08; Town of Silt; Town Hall HVAC; \$25,000

2. 22-FM-03; City of Glenwood Springs; Police Drone: \$17,549.00

- v. Request to Authorize President to Transfer Funds; Total Requested Payments \$42,550 with \$329.00 to Forfeited Grants.

- vi. Budget to Actual
vii. Open Grant Reports
viii. Other

MOTION to accept Financial Reports, including Requests for Payment, by Director S. Rippy, second by Director Samson, PASSED vote of 3-0.

- b. Correspondence

Ms. Davis reported that Cheryl Strouse, Director of the Garfield County Housing Authority sent the Directors an update of their 2 grant projects, 19-ST-02, Valley Senior Housing & Center Renovation and 21-SM-03, Senior Housing ADA Unit Renovation, with photos. The projects are nearing their completion.

- c. Administrative Assistant to the Board

None.

d. District Counsel

Mr. Gorgey reported that Team Meetings were held with Ms. Fedirko on 12/22; and with Ms. Davis on 12/22, 1/5 and 1/19, as warranted for the January meeting and the 2023 Annual Awards Luncheon. He provided final copies of resolutions approved in December for the President and Secretary to sign, regarding the 2023 budget. This will be uploaded to the DOLA website.

Mr. Gorgey followed up with City Manager Tommy Klein in writing regarding their altered granted project. The City Manager and City Engineer from Rifle will re-present their project to the board at the February 8, 2023 meeting to explain the significant change in the nature of the project for which they were granted \$600,000.

Regarding the FMLD Investment Policy, Mr. Gorgey has been speaking to Ben Mendenhall of Chandler Asset Management about the financial climate. Directors will review the Investment Policy at the February meeting. Paul Backes of McMahan and Associates conducted the audit of our financials in the FMLD office on 1/18/2023. The Board should have preliminary information on the audit at the next meeting. Mr. Gorgey took the staff and Directors through a brief review of the Awards banquet program.

7. Items Removed from Consent Calendar.

None.

8. Unfinished Business.

9. New Business

a. Grant Issues and Updates

i. Unsolicited Grant Submittal

Ms. Davis reported that Vola Mercer in the Garfield Commissioners' office forwarded a grant application from Gypsum Fire Protection District, who were encouraged to apply by Commissioner John Martin. Ms. Davis will tell them to re-submit with new dates and on the proper form for the 2023 Spring Grant Cycle. Grants between cycles are not considered.

ii. Colorado's new Family and Medical Leave Insurance Program (FAMLI) Decision)

Ms. Fedirko explained that FMLD can opt out of paying into the new statewide Family and Medical Leave Insurance Program (FAMLI). The employee portion still has to be deducted from employees' net pay.

MOTION by Director Samson, second by Director S. Rippey to opt out of the employer part of the FAMLI program; PASSED vote of 3-0.

b. Resolution No. 23-01; Designate Posting Location of Meeting Notices and the Official Custodian of Records

District Counsel Gorgey presented Resolution 23-01, which designates the posting location of FMLD Meeting Notices and determines the official custodian of its records. This information is reviewed annually and adjusted accordingly. The posting location of all regular and special meetings shall be the District's website. If the District is unable to post notices online, the notice will be available to the public at the Garfield County Clerk and Recorder's Office.

The custodian of records and minutes is the Board Secretary, as further delegated to the District Counsel.

MOTION by Director Samson, second by Director S. Rippy to approve Resolution No. 23-01; PASSED by a vote of 3-0.

c. 2023 Spring Grant Cycle

The 2023 Spring Grant Cycle opens on February 1, 2023, with grants due back to FMLD on March 1, 2023. New language will be added to the application instructions, assuring that certain projects are bonded, as follows:

“A Grantee awarded a Traditional Grant for a construction project valued at \$150,000 or greater shall utilize a licensed contractor, who in turn shall deliver to the Grantee a performance and payment bond executed by a surety company authorized to do business in Colorado, in an amount equal to one hundred percent of the price specified in the contract.”


10. Executive Session.

None

11. Next Meeting: Wednesday, February 8, 2023, 9:00 a.m. in the District Office

12. Adjourn.

Meeting adjourned at 10:17 a.m.



Steve Rippy, Secretary

3-8-23

Date