

MINUTES OF JANUARY 24, 2020

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT

Grand River Hospital, Meadow Lake Room
501 Airport Rd, Rifle, CO

1. **Call to Order at 9:02 am.**
2. **Roll called by Administrative Assistant:**

Quorum established. Also in attendance: Introduction of Guest:	Director Gregg Rippy, Present Director Mike Samson, Present Director Steve Rippy, Present Andrew Gorgey, General Counsel Barbara Gold, Administrative Assistant Scott Hahn, Nathan Lindquist, City of Rifle David Reynolds, Town of New Castle Stuart McArthur, Town of Parachute Debra Figueroa, City of Glenwood Springs
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3. **Additions or Changes to Agenda.**

General Counsel recommends moving 10.b to follow Approval of Minutes. MOTION to move 10.b to follow 4.a by Director Samson, second by Director S Rippy, PASSED vote of 3-0.
4. **Approval of Minutes.**
 - a. December 11, 2019
MOTION to approve minutes by Director Samson, second by Director S Rippy, PASSED vote of 3-0.
5. **Consent Calendar.**
 - a. Approve Expenses
 - b. Request for Payment
 - i. 18-ST-03; Town of Parachute; Diamond Avenue Reconstruction; \$80,465.55, forfeited \$19,534.45
 - ii. 18-FT-04; Garfield School Dist #16/Parachute/Battlement Mesa Parks & Rec.; Challenge Course; \$147,000.00
 - iii. 19-ST-05; Town of Parachute; Splash Pad Completion; \$51,940.31; forfeited \$23,059.69
 - iv. 18-FT-06; Town of Parachute; Cottonwood Park Splash Pad; \$50,000.00 (second half)
 - v. 19-FM-05; Rifle Housing Authority; Kendall Heights Improvement II; \$20,263.00
 - c. Request to Authorize President to Transfer Funds; Project Account Balance \$20,683.79, Total Requested Payments \$349,668.86, Suggested Transfer \$350,000.00; total forfeited \$42,594.14. Due to late meeting date, transfer was completed by President January 20, 2020. General Discussion; MOTION to approve Consent Calendar, including Expenses, Requests for Payment, and to ratify President's transfer of \$350,000 from ColoTrust account to Project account on January 23, 2020, by Director Samson, second by Director S Rippy, PASSED vote of 3-0.
6. **Comments from Public on Items Not Scheduled on the Agenda.**

None
7. **Reports or Updates.**
 - a. Financial Reports
General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept Financial Reports subject to audit by Director S Rippy, second by Director Samson, PASSED vote of 3-0.

Administrative Assistant requests Petty Cash fund be increased. Motion to transfer \$5,000 from Administrative Cost Account to Petty Cash account by Director Samson, Second by Director S Rippy, PASSED vote 3-0.

b. Correspondence

Letter of thanks from Rifle Housing; 27th Street ribbon cutting February 12, 2:00 p.m.; email and agenda from Nathan Lindquist regarding March 12 meeting; Natalie Bowman thanks and Low Income Housing tax credits have been approved; Carla Ferrand CSU Extension regarding possible joint application;

*Board takes short break; back on the record 10:01

Micro Plastics; Pete Waller (formerly with CMC now independent consultant); Judy Bertrand, Parachute/Battlement Mesa Park & Rec. administrator; Paul Backus email warning and notice about risks of wire fraud; Lynn Daniel (Colorado Interactive SIPA) re: website transfer, directed to Ryan Mackley; Monday call with Natalie Bowman, Rifle Housing Authority re: grant questions; Joint Grant "Meet me in the Middle" agreement is ready to be signed by President.

c. Staff Reports

i. Administrative Assistant to the Board

Luncheon is ready; discussion on award plaques; new laptop has been ordered for General Counsel; reminder to draw for centerpieces; updating of website will be ongoing.

ii. General Counsel

Period between December meeting and January meeting is most challenging part of the calendar for staff (holidays, annual lunch logistics, time between meetings); staff meetings are semi-monthly, via video conference the first and third Thursdays of the month; 2020 Attorney registration paid; DOLA budget filings by end of month; 2019 audit will be coming up; renewed insurance and work compensation policies received.

8. Items Removed From Consent Calendar.

None

9. Unfinished Business.

a. Annual Awards Luncheon

Printed program completed by General Counsel; discussion of program sequence and speeches by Directors and General Counsel.

10. New Business.

a. Grant Issues & Updates

None

b. (Taken up after 4.a) Comments from western Garfield County City/Town Managers

Town and city representatives (listed above) thanked the Board for grants awarded and spoke of projects accomplished and impact on local communities; Representatives and Board discussed grant options and entities working together on joint projects; Board thanked those present for attending meeting and applauds the different entities for their joint efforts and continuing communication.

c. Resolution 20-01 Posting Location and Custodian of Records

General discussion. MOTION to approve Resolution 20-01 by Director Samson, second by Director S Rippy, PASSED vote of 3-0.

d. 2020 Spring Grant Cycle

General Counsel informs Directors the application will be live on the website on January 31, 2020, with applications due to District office by 2/28/20, noon.

11. Other Business.

Director Samson comments on location of Award Luncheon and assistance from GRH staff, would prefer 2021 awards luncheon be held in Rifle.

12. Executive Session.

None

13. Next Meeting.

Wednesday, February 12, 2020, 9:00 a.m. - District Office

14. Adjourn.

Adjourned at 10:37 a.m.


Steve Rippy, Secretary

2-12-20

Date