

MINUTES OF December 11, 2019

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 Colorado Avenue, Suite 201
Glenwood Springs, Colorado

1. Call to Order at 9:00 am.

2. Roll called by Administrative Assistant.

Director Gregg Rippey, Present
Director Mike Samson, Present
Director Steve Rippey, Present

Quorum established.

Also in attendance:

Andrew Gorgey, General Counsel
Barbara Gold, Administrative Assistant

3. Additions or Changes to Agenda.

None

4. Approval of Minutes.

a. November 13, 2019

MOTION to approve by Director Samson, second by Director S Rippey, PASSED vote of 3-0.

5. Consent Calendar.

a. Approve Expenses

b. Request to Authorize President to Transfer Funds

c. Requests for Payment

i. 17-FT-02; City of Glenwood Springs; \$250,000.00 partial payment

i. 19-ST-04; Town of New Castle; \$50,000.00

ii. 18-FM-01; 19-SM-01; Town of Carbondale; \$50,000

Project Account Balance: \$20,626.55; Total Requested: \$350,000.00; Suggested Transfer: \$350,000.00

General Discussion; MOTION to approve Consent Calendar, including Expenses and Requests for Payments, except CSD/Mountain Insurance P&L and Work Compensation renewal, which will be considered under Items Removed, by Director Samson, second by Director S Rippey, PASSED vote of 3-0. Board authorizes President to transfer \$350,000 from ColoTrust Investment account to Alpine Project account.

6. Comments from Public on Items Not Scheduled on the Agenda.

None

7. Reports or Updates.

a. Financial Reports

General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept Financial Reports by Director S Rippey, second by Director Samson, PASSED vote of 3-0.

b. Staff Reports

i. Administrative Assistant to the Board.

Several holiday cards have been received.

ii. **General Counsel.**

New internal protocol of staff meeting first Thursday of the month is successful, will add agenda cutoff language to the website; will add "Correspondence" to all agendas going forward; Gregg Rippey was reappointed by the Garfield County BOCC on December 9, 2019; letters went out to City of Glenwood Springs approving their request for modification and McMahon and Associates confirming their services for another 3 audit cycles; President moved \$275,000.00 from ColoTrust to Alpine Bank; "Save the Date" emails were sent out; General Counsel had communication regarding planning grants; discussion of combining multiple grant requests for payment, Board agrees to not allow, request for payment submissions should pertain to one grant only, and may not be combined. Staff to make appropriate notifications.

8. Items Removed From Consent Calendar.

- a. Payment of insurance premium to Colorado Special Districts / Mountain West combined with Review of Professional Services and Contracts 2020 Renewals, Item 9.b. General Counsel reports there are no significant changes in policy except a general rate increase; staff will meet with Mountain West Insurance representative (and all other professional services contracts contractors) earlier next year (October, 2020) so proposed renewal policy can be presented in November. MOTION to approve renewal policy as presented, approve renewal expense for P&L and Work Compensation policies, with authority to President Rippey to sign by Director Samson, second by Director S Rippey, PASSED vote of 3-0.

9. Unfinished Business.

- a. 8th Annual Awards Luncheon
General discussion, review and update of invite list
- b. Review of Professional Services and Contracts – considered as part of 8. Items Removed, see above.

10. New Business.

- a. Grant Issues & Updates
None
- b. Planning Grant Applications (Director Samson)
General discussion of long-standing GCFMLD policy disfavoring planning grants. On review, Directors state policy and supporting reasons are sound. Local city and town managers seeking a modification to policy may address Directors at a future meeting.
- c. 2019 Grantee of the Year
Staff makes recommendation, general discussion; MOTION to award the 2019 Grantee of the Year to Garfield School District #16 and Battlement Mesa/Parachute Parks and Recreation District for their shared project "Grand Valley Challenge Course" with each grantee to receive \$5,000.00 by Director Samson, second by Director S Rippey, PASSED vote of 3-0.
- d. Future Meeting Dates
Board discusses January, February, and March dates; Director Samson moves that the January meeting be held on Friday the 24th in Rifle prior to the Awards Luncheon, second by Director S Rippey, PASSED vote of 3-0; February and March meeting dates will remain the second Wednesday of the month.

11. Other Business.

None

12. Executive Session

None

13. Next Meeting.

Friday, January 24, 2020, 9:00 a.m. – Grand River Hospital, Rifle

14. Adjourn.

Adjourned at 10:15 a.m.



Steve Rippy, Secretary



Date

