

MINUTES OF JULY 13, 2022

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 Colorado Avenue, Suite 201
Glenwood Springs, Colorado

1. Call to Order at 9:00 a.m.

2. Roll called by Administrative Assistant:

Quorum established.
Also in attendance:

Director Gregg Rippy, Excused Absence
Director Mike Samson, Present
Director Steve Rippy, Present
Andrew Gorgey, General Counsel
Stefanie Davis, Administrative Assistant
Sheana Fedirko, Balanced Books & Accounting (Zoom)

3. Additions or Changes to Agenda.

None.

4. Consent Calendar.

- a. Approval of Minutes - June 8, 2022
- b. Requests for Payment
 - i. 21-FM-01; Carbondale & Rural Fire Protection District; 800 MHz Radios; \$23,498.00
 - ii. 22-SM-05; Parachute Battlement Mesa Parks & Recreation District; Rec Center Lighting; \$25,000.00
- c. Request to Authorize President to Transfer Funds; Total Requested Payments \$48,500.00, with \$0.00 to Forfeited Grants.

MOTION to approve Consent Calendar by Director S. Rippy, second by Director Samson; PASSED vote of 2-0.

5. Comments from Public on Items Not Scheduled on the Agenda

None.

6. Staff Reports

- a. Financial Reports
 - i. Current Expenses

NOTE: Current expenses will now be grouped and discussed under Financial Reports in Board agendas, as will Requests for Payment going forward.

- ii. Bank Activity
- iii. Open Grants Report
- iv. Budget to Actual
- v. Other

General Discussion of Current Expenses, Balance Sheet, and P&L Report; expenses are as expected; reconciliation of bank accounts approved.

MOTION to accept Financial Reports by Director S. Rippy, subject to audit, second by Director Samson; PASSED vote of 2-0.

- b. Correspondence
None.

- c. Report from Administrative Assistant to the Board.
None.

d. Report from General Counsel.

Staff had their team meetings on June 24 and July 7; staff discussed re-ordering the agenda items for meetings, such that the financial information and decision-making all occurs in one part of the meeting. The minutes will be the only item remaining on the Consent Agenda; Current Expenses and Requests for Payment will be discussed in the Financial Overview section of the agenda going forward.

Next team meetings are July 21 and Aug. 4. The Fall Grant cycle begins next month; applications will be posted on FMLD website August 1, will be due August 31. There are some minor changes made to the application that provide clarity for the applicant.

General Counsel and the Administrative Assistant also discussed in a team meeting the Operations Manual they are putting together for future staff and any staff transitions.

The Special District Association Conference is coming up, September 13-15, 2022; General Counsel will be attending in Keystone. This is a budgeted expense.

7. Items Removed From Consent Calendar.

None

8. New Business.

a. Grant Issues & Updates

i. 20-ST-03; Garfield County Education Center; Colorado State University (CSU) Extension)

Administrative Assistant reported on 20-St-03: the Garfield County Education Center for CSU has not begun construction yet. Our liaison with that project said that the fundraising was largely halted for 2 years due to COVID. Director Samson reported that CSU is very large and bureaucratic, so that may be a factor is the slow progress of the project also. Director Samson will reach out to Carla Ferrand of CSU to ascertain the progress and viability of the project.

b. CO HB 21-1110; Website Accessibility

General Counsel reported on HB21-1110, which requires government agencies to develop an accessibility plan for their respective websites that aligns with the State of Colorado's accessibility standards by July 1, 2024. Mr. Gorgey is procuring a micro-grant from SIPA to hire a consultant to help FMLD modify its website to comply with the statute.

c. 2023 Annual Awards Luncheon

Ms. Davis brought up the location for next year's Awards Luncheon; asking if we wanted to return to Grand River Hospital in Rifle. The Directors would like to have the luncheon in Rifle in January 2023 if the venue is available. General Counsel stated that the Annual Awards Luncheon will be held on Friday, January 13, 2023.

9. Other Business.

None

10. Executive Session.

None

11. Next Meeting.

Wednesday, August 10, 2022, 9:00 a.m. - District Office

12. Adjourn.

Adjourned at 10:41 a.m.


Steve Rippy, Secretary

8/10/22
Date

