

MINUTES OF NOVEMBER 18, 2020

GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT 817 Colorado Avenue, Suite 201 Glenwood Springs, Colorado

1. **Call to Order at 8:04 am.**
2. **Roll called by Administrative Assistant:**
 - Director Gregg Rippy, Present
 - Director Mike Samson, Present
 - Director Steve Rippy, Present
 - Andrew Gorgey, General Counsel
 - Barbara Gold, Administrative Assistant

Quorum established.
Also in attendance:
3. **Additions or Changes to Agenda.**

Director Samson moves to take New Business items out of order to maintain the 9:00 a.m. Public Hearing time for budget items, second by S. Rippy, PASSED vote of 3-0.
4. **Approval of Minutes.**
 - a. October 14, 2020
MOTION to approve by Director Samson, second by Director S. Rippy, PASSED vote of 3-0.
5. **Consent Calendar.**
 - a. Approve Expenses
Payment of annual dues to SDA added to Administrative expenses
 - b. Request for Payment
 - i. 19-ST-08; City of Glenwood Springs; Cedar Crest Subdivision Road/Drainage/Water Repair; \$200,000
 - ii. 19-FT-03; Garfield County Emergency communications Authority; Center Radio Tower Replacement; \$98,434.00; \$3,565.66 to forfeited grants.
 - c. Request to Authorize President to Transfer Funds; Project Account Balance \$5,183.25, Total Requested Payments \$298,434.34, Suggested Transfer \$300,000.00; total forfeited grants, \$3,565.66. General Discussion; MOTION to approve Consent Calendar, including Expenses, Request(s) for Payments, and to ratify President's transfer on 11/17/20 of \$300,000.00 from ColoTrust account to Project account by Director Samson, second by Director S. Rippy, PASSED vote of 3-0.
6. **Comments from Public on Items Not Scheduled on the Agenda.**

None; no appearances via Zoom
7. **Reports or Updates.**
 - a. Financial Reports
General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept Financial Reports by Director S Rippy, second by Director Samson, PASSED vote of 3-0.
 - b. Correspondence
Notice from Alpine Bank regarding closure of Bank lobbies, appointments required; thank you note received from Town of New Castle and Garfield County Emergency Communications Authority (also sent challenge coins to Board and Staff); Town of Silt email notification that FMLD Fall Grant award will likely alter Project scope, Administrative Assistant responded that a formal request if/when they finalize their revised budget would be required; RFTA email requesting presentation before the Board following denial of grant application, General Counsel directed to respond.

c. **Staff Reports**

i. **Administrative Assistant to the Board.**

Announcement from SIPA regarding mini-grant program; communication was sent to Parachute requesting further information on project expenses – response received yesterday, General Counsel will review and respond (see below).

ii. **General Counsel.**

Team meetings held 10/22 and 11/10; Fall Grant Agreements and press release were drafted and sent immediately after last meeting, establishing new practice standard going forward; City of Glenwood Springs provided proof of payment missing from Final Report Form submitted last month, so check was mailed; plaques are complete and in office; Status Report and budget re: expenses in 19-FT-06 Town of Parachute (Cottonwood Park Splash Pad Phase II) received and will be reviewed and responded to.

iii. **Other.**

Director G. Rippe reports communication with Daily Sentinel regarding major reduction in DOLA distribution. Also, Director G. Rippe shares with Board status of breaker box (located in General Counsel's office), which includes breakers for FMLD office and also those for adjoining office (Community Builders); he will be speaking with landlord about relocating appropriate breakers to Community Builders office.

8. Items Removed from Consent Calendar.

None

9. Unfinished Business.

a. **2021 Annual Awards Luncheon**

Administrative Assistant provides update on COVID restrictions; offers alternate proposal for edible bouquets (demo presented) and distribution of plaques to 15 entities, list provided; General Discussion, luncheon might not be possible from a public safety perspective, or socially or financially responsible at this time; MOTION to replace in-person Annual Awards Luncheon in January 2021 with staff proposal, and to pay Dariginals \$1,050.00 for edible bouquets by Director Samson, second by Director S. Rippe, PASSED vote of 3-0. Directors and staff will distribute plaques and bouquets to entities along with letter from Directors.

10. New Business.

a. **Grant Issues & Updates**

None

****8:46** Board breaks then returns immediately to take up items 10.c. through f., skipping 10.b Public Hearing until 9:00 am.

b. **9:00 a.m. Public Hearing**

Public Hearing opened; no persons from the public personally appeared or on Zoom as of 9:07 a.m. Public Hearings held. MOTION to close Public Hearing at 9:20 by Director Samson, second by Director S Rippe, PASSED vote of 3-0.

i. **2020 Proposed Amended Budget, Resolution 20-03**

General Discussion; MOTION to approve Resolution 20-03 adopting 2020 Amended Budget by Director S. Rippe, second by Director Samson, PASSED vote of 3-0.

ii. **2021 Proposed Budget; Resolution 20-04**

General Discussion; MOTION to approve Resolution 20-04 adopting 2021 Budget including updated Mission Statement by Director Samson, second by Director S. Rippe, PASSED vote of 3-0.

c. **Director Appointment 2021-2024**

Director Samson seeks reappointment to the Board; General Counsel will prepare draft resolution for consideration by the Garfield County Board of Commissioners.

- d. **Future Meeting Dates**
Board reviews 2021 dates; MOTION to approve 2021 meeting calendar by Director Samson, second by Director S. Rippy, PASSED vote of 3-0.
- e. **Review of Professional Services and Contracts; 2021 Renewals**
General Discussion; General Counsel requests review be continued to December meeting.
- f. **Grantee of Year**
General Discussion; MOTION to table Grantee of the Year discussion to December meeting by Director Samson, second by Director S. Rippy, PASSED vote of 3-0.

11. Other Business.

None

12. Executive Session

None

13. Next Meeting.

December 9, 2020, 9:00 am - District Office

14. Adjourn.

Adjourned at 9:24 am



Steve Rippy, Secretary

12-9-2020

Date

