

**MINUTES OF OCTOBER 12, 2022**

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT**

**817 Colorado Avenue, Suite 201**

**Glenwood Springs, Colorado**

**1. Call to Order at 9:02 a.m.**

**2. Roll called by Administrative Assistant:**

Quorum established.

Also in attendance:

President Gregg Rippy, Present

Director Mike Samson, Present (arrival at 9:07 am)

Director Steve Rippy, Present via telephone

Andrew Gorgey, General Counsel

Stefanie Davis, Administrative Assistant

Sheana Fedirko, Balanced Books & Accounting (Zoom)

Dave Reynolds, Town Manager, Town of New Castle

Terri Partch, City Engineer, City of Glenwood Springs

Jeanne Golay, LoVa Team Member

**3. Additions or Changes to Agenda.**

MOTION to move agenda item 9(a)(i), the 19-J-01; LoVa Meet Me in the Middle; Town of New Castle Quarterly Report to the beginning of the meeting, after approval of the minutes by President Rippy, second by Director S. Rippy, PASSED vote of 2-0.

**4. Consent Calendar.**

a. Approval of Minutes: September 14, 2022

MOTION to approve by Director S. Rippy, second by President Rippy, PASSED vote of 2-0.

**5. New Business**

a. Grant Issues & Updates

i. 19-J-01; LoVa Meet Me in the Middle; Town of New Castle Quarterly Report

Dave Reynolds, Town of New Castle Town Manager reported that his team last reported to the FMLD board on April 12, stating that they were going to wait until the fall of 2022 to put this stage of their project out for bid. This was due to supply-chain problems statewide, and the resulting volatility in pricing for contractors. As of this meeting, Mr. Reynolds reported that the Glenwood Springs section of the project has been put out to bid as of October 4, 2022, and due back on October 27, 2022. At that point, the LoVa team can see if bids come in on budget, i.e., if the project is still financially viable. Ms. Golay is working on supplemental funding sources to meet the project's price tag. The team representing 19-J-01 will return in November with the results of their bid process and plan of action.

**6. Comments from Public on Items Not Scheduled on the Agenda**

None.

**7. Staff Reports**

a. Financial Reports

i. Financial Overview

ii. Bank Activity

iii. Current Expenses

- iv. Requests for Payment
  1. 22-ST-09; Silt Water Conservancy District; Maintenance Equipment; \$66,424.00
  2. 21-FM-04; City of Rifle; South Rifle Trail Maintenance; \$25,000
- v. Request to Authorize President to Transfer Funds; Total Requested Payments \$91,500.00 with \$0.00 to Forfeited Grants.
- vi. Budget to Actual
- vii. Open Grants Report

General Discussion of Current Expenses, Balance Sheet, Requests for Payment, and P&L Report; expenses are as expected.

MOTION to accept Financial Reports and authorize the President to transfer funds by Director Samson, second by Director S. Rippy; PASSED vote of 3-0. NOTE: Funding of 21-FM-04 was tabled until next month due to a lack of full reporting.

b. Correspondence

Ms. Davis reported that she received 3 requests for extensions to existing projects as follows:

- 20-FT-01; Battlement Mesa Metropolitan District; Water Treatment Backup System, originally due to be completed 10/14/2022; grantee is asking to extend deadline to 12/31/2022.

MOTION by Director Samson, second by President Rippy, to approve the extension. Vote passed 2-0, with abstention by Director S. Rippy.

- 20-FT-02; Town of New Castle; Biosolid Drying Facility, originally due to be completed 10/14/2022; grantee is to extend deadline to 12/31/2022.
- 21-FM-02; Town of New Castle; Community Center Kitchen Improvements, originally due to be completed 10/06/2022; grantee is asking to extend deadline to 12/31/2022.

MOTION by Director Samson, second by Director S. Rippy to approve the extension of deadline for grants 20-FT-02 and 21-FM-02 until 12/31/2022. PASSED 3-0.

FMLD received a letter from Cheryl Strouse, Executive Director of the Garfield County Housing Authority, regarding the progress of 19-ST-02. The project is on track now. Director Samson requested that she attend the November 9 meeting to report in person.

General Counsel reported that there has been a fair amount of correspondence regarding FMLD's insurance renewals for property and liability, as well as worker's comp insurance through the SDA pool. Jason Bolton of Mountain West will provide quotes by the December 2022 meeting.

c. Report from Administrative Assistant to the Board.

None.

d. Report from General Counsel.

- Team meetings were held on September 21 and October 6, 2022.

- There is an opportunity for the Directors to join the Colotrust Board of Directors; they are accepting nominations.
- President Gregg Rippy's appointment to FMLD is due to expire in 2023.
- In November, FMLD will be migrating its administrative files to Dropbox from the current system Sharefile, for easier access.
- General Counsel Gorgey attending a Continuing Education course in Denver about Labor and Employment Law.

**8. Items Removed From Consent Calendar.**

None.

**9. Unfinished Business**

None.

**10. New Business (continued)**

b. 2022 Proposed Amended Budget; 2023 Proposed Budget

Directors were presented with the 2022 Proposed Amended Budget and the Proposed Budget for 2023 for their consideration at the November 9 hearing. A public notice will appear in the Rifle Telegram on October 13 (tomorrow) to notify the public of the hearing and of the availability of these documents for review at the FMLD office.

c. General Counsel Offer Letter

Directors reviewed the engagement letter to renew the employment of Andrew Gorgey to continue in his role as General Counsel to the Garfield County FMLD. Director Rippy reviewed the document, citing the following changes: (1) the salary will be raised from \$2,500 per month to \$2,900 per month; (2) the language mandating that General Counsel is required to attend all meetings in person is augmented to state that remote attendance is allowable when circumstances preclude in-person attendance; and (3) General Counsel title will be changed to General Counsel and Administrative Manager, to truly reflect Mr. Gorgey's duties and responsibilities.

MOTION by Director Samson, second by Director S. Rippy to accept and execute the letter of engagement between the FMLD and Andrew Gorgey. This takes effect 1/1/2023, and is in force through 12/31/2025.

d. 2022 Fall Grant Program Discussion and Awards

General Counsel provided an overview of the scoring matrix of the Directors' ratings of grant applications, followed by discussion of applications and available funds for grants.

MOTION by Director Samson, second by S. Rippy to approve the following awards to the traditional grant applicants; PASSED by vote 3-0.

**Awards in the Traditional Grant Program:**

<u>Colorado River BOCES</u> for EPIC Program Truck and Trailer	\$ 70,000
<u>Glenwood Springs, City of</u> for Sayre Park Improvements, Phase 2	\$ 100,000
<u>New Castle, Town of</u> for Digester Blower Facility	\$ 200,000
<u>Parachute Battlement Parks &amp; Rec. Dist.</u>	

<i>for</i> Rec Center Roof Repair Replacement <u>Parachute, Town of</u>	\$ 200,000
<i>for</i> Regional Fleet Fueling Station <u>Rifle, City of</u>	\$ 130,000
<i>for</i> Gateway Roundabout Project	\$ 600,000
<b>TOTAL FUNDING FOR TRADITIONAL GRANTS:</b>	<b>\$1,300,000</b>

MOTION by Director Samson, second by S. Rippy to approve the following awards to the mini-grant grant applicants; PASSED by vote 3-0.

**Awards in the Mini Grant Program:**

<u>Colorado River BOCES</u> <i>for</i> EPIC Construction Simulator <u>Glenwood Springs, City of</u>	\$ 25,000
<i>for</i> Police Drone <u>New Castle, Town of</u>	\$ 17,878
<i>for</i> Facility Security Upgrades <u>Parachute battlement Parks &amp; Rec. Dist.</u>	\$ 25,000
<i>for</i> Rec Center LED, Phase 2 <u>Parachute, Town of</u>	\$ 25,000
<i>for</i> Police Vehicle	\$ 25,000

MOTION by Director Samson, second by President Rippy to approve the following minigrant for Battlement Mesa Metropolitan District. PASSED 2-0; Director S. Rippy abstained.

<u>Battlement Mesa Metropolitan District</u> <i>for</i> Asphalt Roller	\$ 25,000
<b>TOTAL FUNDING FOR MINIGRANTS:</b>	<b>\$ 142,878</b>

**10. Other Business.**

**11. Executive Session.**

None

**12. Next Meeting.**

Wednesday, November 9, 2022, 9:00 a.m. - District Office

**13. Adjourn.**

Adjourned at 10:50 a.m.

  
Steve Rippy, Secretary

11-9-22  
Date