

**MINUTES OF JANUARY 28, 2022**

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT**

**817 Colorado Avenue, Suite 201**

**Glenwood Springs, Colorado**

**1. Call to Order at 9:04 a.m.**

**2. Roll called by Administrative Assistant:**

Director Gregg Rippy, Excused

Director Mike Samson, Present

Quorum established.

Director Steve Rippy, Present

Also in attendance:

Andrew Gorgey, General Counsel

Stefanie Davis, Administrative Assistant

Sheana Fedirko, Balanced Books and Accounting

**3. Additions or Changes to Agenda.**

**None**

**4. Approval of Minutes.**

- a. General Counsel requested that the approval of the December minutes be tabled until the next meeting; Directors Samson and Rippy agree.

**5. Consent Calendar.**

a. Approve Expenses

b. Requests for Payment

- i. 20-SM-04; City of Glenwood Springs; Sayre Park Improvements – Phase 1;  
\$24,987.00

c. Request to Authorize President to Transfer Funds; Total Requested Payments \$26,755.47 with \$0.00 to Forfeited Grants; Suggested Transfer \$26,755.47; total forfeited \$0.00. General Discussion; MOTION to approve by Director S Rippy, second by Director Samson, PASSED vote of 2-0.

d. Resolution 22-01 Posting Location and Custodian of Records

General Counsel states the FMLD is subject to the Open Records Act and Open Meetings Law. As such, FMLD is required to pass a resolution at its first regular meeting of the year designating the posting location for meetings and the custodian records. Primary posting location is the FMLD website, with Garfield County Courthouse as back-up location. Notices also posted outside the FMLD office as a courtesy to the public. District records are available in the District office. MOTION to approve the resolution made by Director S Rippy, seconded by Director Samson; PASSED vote of 2-0.

**6. Comments from Public on Items Not Scheduled on the Agenda.**

**None**

**7. Reports or Updates.**

a. Financial Reports

General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept Financial Reports by Director S Rippy, second by Director Samson, PASSED vote of 2-0.

b. Correspondence

Electronic and mailed correspondence comprised regular business; details and arrangements for the upcoming Annual Awards Luncheon, and monthly expenses.

c. Staff Reports

i. District Administrative Assistant

Ms. Davis reported the Annual Awards Luncheon will be a nice event. If any of the Directors or staff needs something during the event, please let Ms. Davis know. Smoke restaurant will cater the food, and Premier Party Rentals has supplied plates and silverware. Plaques created by MP Signs in Glenwood Springs.

Administrative Assistant also reported impacts of fraudulent email messages that came into the [info@garfieldfml.org](mailto:info@garfieldfml.org) mailbox. The messages were purportedly from Andrew Gorgey and instructed the Administrative Assistant to purchase (7) \$200 Apple Gift Cards. The cards were purchased. The request, however, was fraudulent. Although the account was not “hacked” per se, someone was impersonating Mr. Gorgey via email. The Administrative Assistant reported this to the City of Glenwood Springs Police Department, the Garfield County Sheriff's Office, Alpine Bank, the Federal Trade Commission, and the U.S. Post Office. It is not a theft, because FMLD has the gift cards worth \$1,400. The Administrative Assistant will continue to pursue a refund or restitution. Staff notified all Directors timely throughout this incident.

ii. General Counsel.

On January 4, 2022, the Garfield County Board of Commissioners approved Director Steve Rippy's request for reappointment as a Director of the Garfield County Federal Mineral Lease District Board of Directors. This three-year term will commence on January 15, 2022, expiring on January 15, 2025.

McMahan and Associates is scheduled to conduct the audit of the District's 2021 financial statements in the FMLD offices on February 3. Ms. Fedirko will assist them. Approved budgets are due to DOLA on Monday, January 31, 2022. Annual membership dues to the Special District Association of Colorado are due in March.

Staff reviewed the sequence of events and the program talking points for the Annual Awards Luncheon at 11:00 am.

**8. Items Removed From Consent Calendar.**

None

**9. Unfinished Business.**

None

**10. New Business.**

a. Grant Issues & Updates

None

b. 2022 Spring Grant Program

General Counsel reported that there will be Traditional Grants and Mini Grants offered for the Spring Cycle. The application will be posted on our website on Tuesday, February 1, 2022. Spring Grant offerings approved on a MOTION by Director S. Rippy, seconded by Director Samson; PASSED vote of 2-0.

**11. Other Business.**

None

**12. Executive Session**

None

**13. Next Meeting.**

Wednesday, February 9, 2022, 9:00 a.m. - District Office

**14. Adjourn.**

Adjourned at 9:55 a.m.

  
Steve Rippy, Secretary

3/9/22  
Date

