

MINUTES OF SEPTEMBER 8, 2021

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT
817 Colorado Avenue, Suite 201
Glenwood Springs, Colorado**

- 1. Call to Order at 11:06 a.m.**
- 2. Roll called by Administrative Assistant:**
Director Gregg Rippy, Present
Director Mike Samson, Present
Quorum established.
Also in attendance: Director Steve Rippy, Present
Andrew Gorgey, General Counsel
Barbara Gold, Administrative Assistant
- 3. Additions or Changes to Agenda.**
None
- 4. Approval of Minutes.**
 - a. August 17, 2021
MOTION to approve by Director Samson second by Director S Rippy. PASSED vote of 3-0.
- 5. Consent Calendar.**
 - a. Approve Expenses
 - b. Requests for Payment
 - i. 21-SM-01; Water Service Lines Replacement – Pinyon Place; Battlement Mesa Metropolitan District; \$24,960.00
President Rippy requests this be removed from Consent Calendar and addressed as 8.a..
 - ii. 19-FT-02; Wildland Fire (Brush) Truck; Carbondale & Rural Fire Protection District; \$85,000.00
 - c. Resolution 21-07 Authorizing Investment Decision and Transfer of Funds.
 - d. Request to Authorize President to Transfer Funds; Project Account Balance \$ 2,156.68; Total Requested Payments \$ 109,960.00. Suggested Transfer \$ 190,000.00; Total Forfeited \$ 0.00. General Discussion. MOTION to move 5.b.i. to 8.a. and 5.c to 9.a., approve expenses, payment to C&RFPD, and authorize transfer of \$190,000.00 by President, by Director Samson, second by Director S Rippy, PASSED vote of 3-0.
- 6. Comments from Public on Items Not Scheduled on the Agenda.**
None
- 7. Reports or Updates.**
 - a. Financial Reports
General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept Financial Reports by Director S Rippy, second by Director Samson, PASSED vote of 3-0.
 - b. Correspondence
E-mails from SDA and Colotrust.

c. Staff Reports

i. Administrative Assistant to the Board.

ShareFile is current except some older pictures and pre-2019 applications and agreements; 2021 Spring Cycle plaques for 2022 Luncheon have been ordered from MicroPlastics; January 28, 2022, has been reserved with Grand River Hospital District for Annual Luncheon and Board Meeting; Board discusses menu and invitee list. MOTION to move January 2022 meeting to January 28, 2022, at 9:00 am to be held at the Grand River Hospital District by Director Samson, second by Director S Rippy, PASSED vote of 3-0. Staff is authorized to sign contracts related to Annual Luncheon.

ii. General Counsel.

Team meetings were held August 26 and September 3; update on 19-J-01 Amendment to Joint Grant Agreement and further discussions with CDOT; Board directs General Counsel to request Dave Reynolds and Jeff Simonson to the October 6 meeting at 10:00 a.m.

8. Items Removed From Consent Calendar.

- a. 21-SM-01; Water Service Lines Replacement – Pinyon Place; Battlement Mesa Metropolitan District; \$24,960.00
MOTION to approve payment by Director Samson, second by Director G Rippy, PASSED vote of 2-0, with Director S Rippy abstaining.

9. Unfinished Business.

- a. Resolution 21-07 Authorizing Investment Decision and Transfer of Funds.
General Discussion; MOTION to approve Resolution 21-07 to transfer DOLA funds from Alpine Bank Project Account to ColoTrust Plus and Edge accounts by Director S Rippy, second by Director Samson, PASSED vote of 3-0. Result of wire transfer from Alpine, and fund-to-fund transfer in ColoTrust is \$2,545,000.00 from Alpine: \$472,500.00 to Plus, \$2,072,500.00 to Edge. President authorized. Staff to assist.

10. New Business.

- a. Grant Issues & Updates
- i. ; Town of Parachute; request for extension
General Discussion; MOTION to approve extension to October 31, 2022 by Director Samson, second by Director S Rippy, PASSED vote of 3-0. General Counsel will notify grantee.
 - ii. 19-FT-08; Wastewater Collection Improvement; Town of Silt; request for extension
General Discussion; MOTION to approve extension to March 31, 2022, by Director Samson, second by Director S Rippy, PASSED vote of 3-0. General Counsel will notify grantee.
- b. Presentation of 2021 Fall Grant Application Books
General Discussion; one application is pending Resolution; Directors to complete scores by September 24, 2021.

c. **Transition Planning**

Administrative Assistant's last day is September 30, 2021; General Counsel is authorized to engage EasyBooks, Inc. regarding District finances and to take all related administrative steps; General Counsel advises his firm (executive recruiting) has been retained by the Town of Carbondale; Board finds no conflict.

11. Other Business.

Administrative Assistant advises 2021 Proposed First Amended Budget and 2022 Proposed Budget are complete and forwarded to General Counsel, with legal notices to be published October 7, 2021.

12. Executive Session

None

13. Next Meeting.

Wednesday, October 6, 2021, 9:00 a.m. - District Office

14. Adjourn.

Adjourned at 11:59 a.m.

Following adjournment, Directors and Staff to attend annual luncheon at Juicy Lucy's, 308 7th St., Glenwood Springs, CO.


Steve Rippey, Secretary


Date