

**MINUTES OF AUGUST 17, 2021**

**GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT  
817 Colorado Avenue, Suite 201  
Glenwood Springs, Colorado**

1. **Call to Order at 8:30 a.m.**
2. **Roll called by Administrative Assistant:**
  - Director Gregg Rippy, Present
  - Director Mike Samson, Present by Phone
  - Director Steve Rippy, Excused
  - Andrew Gorgey, General Counsel
  - Barbara Gold, Administrative Assistant

Quorum established.  
Also in attendance:
3. **Additions or Changes to Agenda.**
  - a. 20-SM-04; Sayre Park, City of Glenwood Springs, request for extension to 12/31/21  
MOTION to add as 10.a.i by Director Samson, second by Director G Rippy, PASSED vote of 2-0.
4. **Approval of Minutes.**
  - a. July 14, 2021  
MOTION to approve by Director Samson, second by Director G Rippy, PASSED vote of 2-0.
5. **Consent Calendar.**
  - a. Approve Expenses
  - b. 21-06 Investment Decision Resolution
  - c. Requests for Payment
    - i. 20-ST-04; Digital Capacity and Equity Grant; Garfield #16 School District; \$113,000.00
  - d. Request to Authorize President to Transfer Funds; Project Account Balance \$ 5,156.22; Total Requested Payments \$ 113,000.00, Suggested Transfer \$ 110,000.00; total forfeited \$ 0.00  
General Discussion; General Counsel advises Petty Cash account requires funding; MOTION to approve Consent Calendar, including Expenses, Request for Payment, 21-06 Investment Decision Resolution, transfer of \$4,000.00 from Administrative Account to Petty Cash Account by check, and to authorize President to transfer \$ 110,000.00 from ColoTrust account to Project account by Director Samson, second by Director G Rippy, PASSED vote of 2-0.
6. **Comments from Public on Items Not Scheduled on the Agenda.**

None
7. **Reports or Updates.**
  - a. Financial Reports  
General Discussion of Balance Sheet and P&L Report; expenses are as expected; reconciliation of bank accounts approved. MOTION to accept Financial Reports by Director Samson, second by Director G Rippy, PASSED vote of 2-0.
  - b. Correspondence  
Administrative Assistant received an email from CSD Pool Administrator invitation to 34<sup>th</sup> Annual Convention.
  - c. Staff Reports
    - i. Administrative Assistant to the Board.  
John Usery, Roaring Fork School District, requested information on grant payment option; President Rippy acknowledges receipt of Administrative Assistant Letter of Resignation.
    - ii. General Counsel.  
Team meetings July 29 and August 12; Grant Agreement posted on web-site July 30; Administrative Assistant has re-formatted the Open Grant Report to show outstanding grants by cycle to assist with budgeting and planning.

**8. Items Removed from Consent Calendar.**

None

**9. Unfinished Business.**

- a. 19-J-01; LOVA Meet Me in the Middle; Town of New Castle; Grant Agreement modification and request for extension to December 1, 2022  
General Counsel explains amendment and makes suggestion for quarterly reporting requirement; Discussion; MOTION to approve Amendment with modifications and requirement for quarterly reports by Director Samson, second by Director G Rippy, PASSED vote of 2-0.
- b. Future Meeting Dates  
General Discussion; Directors confirmed October 6 as new date for October meeting to accommodate Director Samson's previously scheduled attendance at NACO WIR conference, and meeting time to be moved to 11:00 a.m. in September, to facilitate annual luncheon attendance; MOTION to approve change of September 8 meeting start time to 11:00 a.m. and October meeting date to October 6 by Director Samson, second by Director G Rippy, PASSED vote of 2-0.

**10. New Business.**

- a. Grant Issues & Updates
  - i. \*\* Addition to Agenda 20-SM-04; Sayre Park, City of Glenwood Springs, request for extension to 12/31/21  
General Discussion; MOTION to approve extension to December 31, 2021, by Director Samson, second by Director G Rippy, PASSED vote of 2-0. General Counsel will notify Grantee.
- b. 2021 Amended Budget and Proposed 2022 Budget dates  
General Discussion; dates follow normal schedule. No action required. Staff to prepare budget consistent with schedule.

**11. Other Business.**

None

**12. Executive Session**


None

**13. Next Meeting.**

Wednesday, September 8, 2021, 11:00 a.m. - District Office; Annual Luncheon to follow at Juicy Lucy's, 308 7<sup>th</sup> St., Glenwood Springs, CO.

**14. Adjourn.**

Adjourned at 8:52 a.m.

  
Steve Rippy, Secretary

9-8-21  
Date